

For further information Contact: RAFM 01638 54 3074/2292

Title: Construction Control Representative RPA 401827

Series, Grade, Vacancy Number: S-0809-09 423 CES VA15-RPA401827
Location: RAF Alconbury
Wage: £13.49
Hours: 37.5 hours per week
Duration: Permanent
Date Posted: 23 November 2016
Closing date: 22 December 2016

Description: To serve as a project programming manager with responsibility for programming, monitoring and controlling the construction operations of large and complex projects involving specialized electrical systems, complex mechanical systems, and/or unique structural requirements for base facilities and associated utility distribution systems. Functions as a programmer and project manager with direct responsibility for accurate and timely development of official planning, programming and funding documents. Maintains surveillance over complicated structures involving complex construction problems. Determines need for project changes, estimates cost, and develops project modifications. Serves as liaison between the contracting officer and the project engineer.

Please provide detailed work experience as it relates to the required competencies listed below, as this will be used to determine your qualification for this position.

1. Practical knowledge of the methods and techniques of engineering principles relating to construction practices and techniques.
2. Knowledge of and experience of the electrical, mechanical, and structural aspects of construction projects.
3. Knowledge of and experience performing inspection and safety practices and procedures in the construction industry.
4. Knowledge of and experience using engineering and architectural plans and specifications sufficient to read and interpret construction requirements.
5. Ability to apply mathematical formulas to compute construction costs, negotiate changes to contracts, and use computer based programs to record and maintain information involving these activities.
6. Ability to communicate effectively, both orally and in writing.

OTHER SIGNIFICANT FACTORS:

1. Although the main base installation is RAF Alconbury, the Construction Control Rep may be asked to work at RAF Molesworth.
2. Work may frequently require travel away from the normal duty station.
3. The work will require the employee to drive a motor vehicle. An appropriate, valid UK driver's license will be required for the position.
4. May be assigned other duties not described in this position description, but that are appropriate to the grade and skill set of the incumbent.
5. May be required to travel by military or commercial aircraft in the performance of duties or to attend necessary training.

WHO CAN APPLY: Citizens of the UK, Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK. **Proof of identification in the form of a photo ID will be required, for example a Driving license or current passport. All successful applicants will require a security clearance. Please note Pre-appointment Security Clearance requirements may delay start date.**

HOW TO APPLY: Interested candidates **must** complete a RAF Mildenhall, LNDH Employment Application obtainable from the Civilian Personnel Webpage: www.mildenhall.af.mil/info/100th-force-support-squadron/civilian-personnel and following the instructions on the webpage. **Incomplete application packages will not be considered.** All applications, with relevant attachments and/or CV/Resume can be submitted via email to the email listed on the last page of the application form or mailed to 100 FSS/FSMC (LNDH), Unit 4702, RAF Mildenhall, Suffolk IP28 8NF.

Please ensure to include the Title, Series, Grade, Location, and Vacancy Number on the top of the application and in the subject line of any email correspondence.

Additional information including benefits package is on the RAF Mildenhall Civilian Personnel webpage or by contacting Michelle on 01638 541095 or Mandy on 01638 543071.

EQUAL OPPORTUNITY EMPLOYER: There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.