

**Title: Mechanical Planner RPA 837568**

Series, Grade, Vacancy Number: S-0802-10 422 CES VA16 RPA 837568  
Location: RAF Croughton  
Wage: £15.05  
Hours: 37.5 hours per week  
Duration: Permanent  
Date Posted: 29 November 2016  
Closing Date: 22 December 2016

**Description:** The primary purpose of this position is to evaluate and recommend requests for new construction, renovation and improvements of base facilities including utility systems. This position is required to use and apply technical mechanical engineering knowledge in; developing, preparing, monitoring, and maintaining programming documents, which will include major project, design reviews. The post will ensure the safe and efficient running of all plant equipment and distribution systems relating to Heating, ventilation, air conditioning, hot water, energy management, remote/automatic generators and invertors on RAF Croughton and associated sites.

The successful applicant will coordinate projects with engineers in a variety of disciplines and/or with architects. The successful applicant will work with organizational managers, budget personnel, and engineering/architectural authorities to develop and gain approval for proposed facility programs/projects.

**Applicants must provide detailed work experience as it relates to the required competencies listed below, as this will be used to determine your qualification for this position.**

1. General and practical knowledge of engineering concepts, methods, principles, practices and techniques' familiarity with engineering disciplines (mechanical, fuel systems, electrical, utilities, etc.).
2. Knowledge of program planning and budgeting cycles, financial control, and budget systems; work classifications and the regulatory and statutory restrictions on the expenditures of funds; automated data processing system capabilities and economic usage to effectively accomplish assigned functions.
3. Knowledge of standard contracting regulations, practices, and procedures.
4. Knowledge of analytical and diagnostic methods, procedures, and principles and surveying methods, equipment, and techniques of measurements to identify project requirements.
5. Ability to plan, perform and record site/facility surveys and inspections.
6. Ability to research, analyze, interpret, and apply rules, regulations, codes of practice and procedures in a variety of situations and recommend timely and economical solutions.
7. It is highly desired the applicant holds City and Guilds, NVQ or equivalent technical qualification in an appropriate discipline, together with a minimum of three years' experience in the trade.
8. The incumbent of the post must hold, or be capable of obtaining a mechanical and electrical skilled persons certificate within the probation period.

**OTHER SIGNIFICANT FACTORS:**

1. Work may occasionally require travel away from the normal duty station. May be required to travel by military/commercial vehicle and commercial aircraft.
2. May be assigned other duties not described in this position description, but that are appropriate to the grade and skill set of the incumbent.
3. The work will require the employee to drive a motor vehicle. Must possess at a minimum Cat B license.
4. The position requires the knowledge of numerous regulations and codes of work. Attendance at various courses may be required to keep up to date with new practices, materials and safety legislation.

**WHO CAN APPLY:** Citizens of the UK, Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK. Proof of identification in the form of a photo ID will be required, for example a Driving license or current passport. All successful applicants will require a security clearance. Please note Pre-appointment Security Clearance requirements may delay start date.

**HOW TO APPLY:** Interested candidates **must** complete a RAF Mildenhall, LNDH Employment Application obtainable from the Civilian Personnel Webpage: [www.mildenhall.af.mil/info/100th-force-support-squadron/civilian-personnel](http://www.mildenhall.af.mil/info/100th-force-support-squadron/civilian-personnel), and following the instructions on the webpage, Current vacancies for non-US. **Applicants will need to submit necessary documents with the application form to demonstrate that they are able to work in the United Kingdom. Incomplete application packages will not be considered.** All applications, with relevant attachments and/or CV/Resume must be submitted via email to the email listed on the last page of the application form.

**Please ensure to include the Title, Series, Grade, Location, and Vacancy Number on the top of the application and in the subject line of any email correspondence.**

Benefits include paid annual and sick leave and opportunity to join Group Stakeholder Pension Scheme. For additional information contact the LNDH team on 01638 544955.

**EQUAL OPPORTUNITY EMPLOYER:** There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.