



100th AIR REFUELING WING



CIVILIAN ALL CALL

28 August 2019



AGENDA

- 1. Welcome**
- 2. Civilian Development**
- 3. Civilian Performance Management**
- 4. Employee Resources-Helping Agencies**
- 5. Closing Remarks**





What I Believe In

- **Core Values**
- **Caring for Airmen (Big “A”) & their Families**
- **Build/Strengthen/Sustain relationships**
- **Teams**
- **Focused effort to balance and excel**
 - **Family, Professional Development, Fun (on/off duty)**



Rotary Phone Video



Airmen – Readiness – Culture



**“I have not failed...I have just found
10,000 ways that don't work.”**

- Thomas Edison



COMMUNITY



Dewey R. Christopher **Professional Development Center**

1. PDC offers professional enhancement classes such as:

- **Full Range Leadership**
- **Intro to Microsoft One Note**
- **Emotional Intelligence**
- **Project Management**

2. Classes available to all: military, civilians, families

3. Visit our SharePoint for more information:

<https://portal.usafe.af.mil/sites/100MSG/FSS/FSD/FSDPFTAC>




ROADMAP TO YOUR FUTURE



Mentoring Connections

Mentoring


MyVECTOR enables a web-based mentoring network that allows mentees to manage their career development with the input and guidance from a mentor. Mentees will be able to, in real-time, invite participants to serve as mentors, select mentors based on preferences, chat with their mentor online, and complete a mentoring plan.



Development Plan

Career Planning

MyVECTOR allows the user to view their duty experience through career-field-specific experience codes. This structure also allows the user to build career plans based on real opportunities and to share these career plans with development teams and mentors. A Bullet-Tracker option allows the user to track specific events and accomplishments throughout the year for Performance Reports.



Build Bullet Tracker

Knowledge Sharing

MyVECTOR provides Discussion Forums and links to resources for online books and courses that discuss mentoring benefits, the differences between coaching and mentoring, and techniques for managing mentoring relationships.



MOD CIVILIAN DEVELOPMENT

- 1. All training requested and completed should be annotated in section 3 of the PAR Form.**
- 2. All staff are authorized up to a min of 5 days Training and Development per PAR cycle**
- 3. Job related training should be routed through the LM for US funding and approval.**
- 4. Personal Development training should be routed via the BST for Air Command funding and approval.**



PERFORMANCE MANAGEMENT

KEY MILESTONES

U.S. / LNDH/MOD

- **October 2019 • Mid-Year Point**
- **Performance Feedback Session**
- **Must be completed by 31 Oct 19**

NAF US / LNDH

- **Performance Cycle Closeout Underway**
- **Guidance is forthcoming and will be disseminated**
- **New Performance Cycle from 1 Oct 19 – 30 Sept 20**

MOD

- **End Year submittal point to be notified by BST Office**
- **All LM & CSO changes must be notified to BST Office**





EMPLOYEE RESOURCES

MOD Helping Agencies

- DBS Wellbeing Service 0800 3457047
- Speak Safe Helpline 01442 424503
- Occupational Health referral available → must route through BST

US CIVILIAN Helping Agency

- Employee Assistance Program (EAP)
- FOH4You.com || worklife4you.com (use code USAF)

LNDH Helping Agency Listing

- Contact Servicing LNDH CPO Specialist
- Phone 238-4975/4995
- 100FSS.FSMC.EMR@us.af.mil