



VACANCY ANNOUNCEMENT NUMBER:		423 FSS VA18 RPA 50772	
OPENING DATE:	24 May 2019	CLOSING DATE:	Open Until Filled
POSITION TITLE:	Custodial Worker/Janitor	PAY:	£7.93 (24 years and under) £8.46 (25 years and older)
PAY PLAN:	W-3566-02	CATEGORY	Full time 37.50
LOCATION/ACTIVITY:	RAF Alconbury		
BENEFITS:	Benefits include paid annual and sick leave and opportunity to join Group Stakeholder Pension Scheme. For additional information contact the LNDH team on 01638 544955		
DESCRIPTION:	<p>The primary purpose of this position is to perform the full range of janitorial duties associated with lodging operations for transient personnel and their families. This would include maintaining specified lodging facilities in an orderly and clean manner. The cleaning of mirrors, windows and glass partitions may require the use of stepladders and extension ladders. In connection with Pet friendly areas, the incumbent will be required to dispose of animal waste/ feces and deal with the removal, cleaning and replacing of pet carriers. Duties will include, but is not limited to vacuuming, dusting, waxing, mopping of floors and emptying wastebaskets. The incumbent will be required to maintain supplies of cleaning materials and advising management when stocks need replenishing. Perform seasonal tasks as required to include shoveling, snow and picking up leaves and litter.</p>		
GENERAL EXPERIENCE:	<ol style="list-style-type: none"> General knowledge of janitorial and cleaning duties. Ability to be able to operate/control heavy powered equipment. Ability to provide adjustments/maintenance to power cleaning equipment. Knowledge of established safety standards and procedures for the duties required. Knowledge of the proper uses of a variety of special cleaning and sanitizing equipment. 		
OTHER SIGNIFICANT FACTS:	<ul style="list-style-type: none"> May be assigned other duties not described in this position description, but that are appropriate to the grade and skill set of the incumbent. Employee must be able satisfactorily complete a pre-employment physical. Including the ability to lift and carry objects weighing 50 pounds or more. Employee must be able to satisfactorily complete and maintain an applicable UK Security Clearance. The work requires the employee to drive a motor vehicle; a minimum Category B driving license is required. A uniform will be supplied. Proper safety equipment and clothing must be worn when required. Employee may be required to work outdoors on occasion. Employee will be in contact with strong cleaning agents. The position may include exposure to pets/ pet environments. 		
MEDICAL/SECURITY REQUIREMENTS:	<input checked="" type="checkbox"/> Security clearance <input type="checkbox"/> Immunizations <input checked="" type="checkbox"/> Pre-employment medical <input type="checkbox"/> FOOD HANDLERS <input type="checkbox"/> Defence Barring Service (DBS) certificate		
HOURS OF DUTY:	Will be required to work an 'as rostered' schedule to include DAYS, EVENINGS, and WEEKENDS and/or public holidays. The hours are 8am-4pm Monday through Sunday.		
WHO CAN APPLY:	<p>Citizens of the U.K., Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK.</p> <p><u>Applicants will need to submit necessary documents with the application form to demonstrate that they are eligible to work in the United Kingdom.</u></p> <p>This position may have certain restrictions to US citizens due to the SOFA agreement. For additional information contact the LNDH team on 01638 544955</p> <p><u>How to apply:</u> Interested candidates must complete an application form obtainable from the Civilian Personnel Webpage: www.mildenhall.af.mil/info/civilian-personnel. All applications, with relevant attachments and/or CV/Resume must be submitted via email: 100FSS.FSMC6@US.AF.MIL</p> <p>Proof of identification in the form of a photo ID will be required, for example a Driving license or current passport. All successful applicants will require a security clearance. Please note Pre-appointment Security Clearance requirements may delay start date.</p>		
EQUAL OPPORTUNITY EMPLOYER:	There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.		

