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| VACANCY ANNOUNCEMENT NUMBER: | | DFAC VA19 RPA 673223 | |
| OPENING DATE: | 10 September 2019 | CLOSING DATE: | 24 September 2019 |
| POSITION TITLE: | Food Services Specialist | PAY: | £11.29 |
| PAY PLAN: | S-1667-07 | CATEGORY | Full time 37.50 |
| LOCATION/ACTIVITY: | RAF Fairford | | |
| BENEFITS: | Benefits include paid annual and sick leave and opportunity to join Group Stakeholder Pension Scheme. For additional information contact the LNDH team on 01638 544955 | | |
| DESCRIPTION: | <u>This is a fixed term contract projected to last one year from start date, depending upon budgetary constraints.</u> | | |
| <p>The primary purpose of this position is to provide quality surveillance of the contractor's compliance with Performance Work Statement requirements for the Dining Facility Attendant (DFA), Cook, and Full Food Service (FFS) contracts in the areas of sanitation subsistence accountability, food preparation, equipment maintenance, administration, food service training, remote site feeding capabilities and personnel management. Analyzes quality data to detect unsatisfactory trends/conditions and/or weaknesses in the contractor's quality control and monitors quality control procedures in accordance with the contractor QC plan. Plans and determines equipment, and food and beverage supplies needed to meet daily meal requirements. Ensures equipment and facility preventative maintenance requirements are identified. Assures customer satisfaction by resolving complaints and other customer concerns.</p> | | | |
| GENERAL EXPERIENCE: | | | |
| <u>In your application please provide detailed work experience as it relates to the required competencies listed below, as this will be used to determine your qualification for this position.</u> | | | |
| <p>Knowledge of established techniques, procedures and requirements concerning food service operations related to operation of the dining facility.</p> <p>Ability to execute requirements of a detailed quality assurance plan in order to monitor and evaluate services performed by the contractor against the requirements of the Performance Work Statement</p> <p>Knowledge of food preparation equipment & ability to analyze and evaluate functional performance.</p> <p>Ability to communicate orally and in writing.</p> | | | |
| OTHER SIGNIFICANT FACTS: | | | |
| <p>Applicant must be at least 18 years of age, as this is a position of trust</p> <p>Must be physically able to frequently lift and carry objects weighing up to 50 pounds. Will be required to stand, stoop, and bend for long periods of time and to work indoors and outdoors. A pre-appointment physical examination will be required for the position. Work may be performed outdoors in inclement or hazardous conditions.</p> <p>The work will require the employee to drive a motor vehicle. An appropriate driver's license is required for the position.</p> <p>The employee may be required to work uncommon duty hours, which may include evenings, weekends and/or public holidays.</p> <p>May be required to travel by military and/or civilian aircraft in the performance of official duties or attend necessary training.</p> <p>Employee will be required to complete various job related training such as; New Employee Orientation, Customer Service, Resource Protection, Cash Handling, Fire and Safety, Anti-Robbery, CPR/AED, Driver Vehicle Familiarization training, on-the-job training and any other training deemed necessary by the supervisor.</p> | | | |
| MEDICAL/SECURITY REQUIREMENTS: | | | |
| <input checked="" type="checkbox"/> | Security clearance | <input type="checkbox"/> | Immunizations |
| <input checked="" type="checkbox"/> | Pre-employment medical | <input checked="" type="checkbox"/> | FOOD HANDLERS |
| <input type="checkbox"/> | Defence Barring Service (DBS) certificate | | |
| HOURS OF DUTY: | | | |
| Mon – Wed 0400-1330, Thurs 0400-1300 - Thurs 0430-1330, Fri-Sun 0400-1330 - Fri-Sun 1130-2100, Mon 1200-2100 | | | |
| WHO CAN APPLY: | | | |
| <p>Citizens of the U.K., Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK.</p> <p>This position may have certain restrictions to US citizens due to the SOFA agreement. For additional information contact the LNDH team on 01638 544955</p> <p>How to apply: Interested candidates must complete an application form obtainable from the Civilian Personnel Webpage: www.mildenhall.af.mil/info/civilian-personnel. All applications, with relevant attachments and/or CV/Resume must be submitted via email: 100FSS.FSMC6@US.AF.MIL</p> <p>Proof of identification in the form of a photo ID will be required, for example a Driving license or current passport. All successful applicants will require a security clearance. Please note Pre-appointment Security Clearance requirements may delay start date.</p> | | | |
| EQUAL OPPORTUNITY EMPLOYER: | | There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union. | |