



US Visiting Forces

Local National Direct Hire (LNDH)

<b>Job Title:</b>	Motor Vehicle Operator	<b>PP-SRS-GRD:</b>	W-5703-03
<b>Location:</b>	RAF Mildenhall	<b>Vacancy Number</b>	011707
<b>Open Date:</b>	27 March 2024	<b>Close Date</b>	Open until filled
<b>Work Hour Per Week</b>	39.00	<b>Salary (Per Hour)</b>	£12.13 - £13.27

**\*\* Several vacancies may be available - multiple selections can be made from this announcement \*\***

### **Main Purpose**

We are currently seeking a highly skilled and motivated individual to join a premier team of lodging professionals at the 100 Force Support Squadron, Royal Air Force Mildenhall, United Kingdom.

The purpose of this position is to operate a variety of motor vehicles with gross vehicle weight of up to 2,200 pounds (1 tonne). Provided clean linen and removing dirty linen from the Lodging facilities on a daily basis.

This position is responsible to recycle dirty linen and cardboard and any other items deemed recyclable to the recycle centers located at RAF Mildenhall. Seals clean linen in plastic bags by using heat sealer and maintains backup stock for lodging facilities as required.

If you're looking for a challenging, gratifying career supporting the US Visiting Forces in the United Kingdom -- this job is for you; apply today!

### **Knowledge and Experience Required - Applicants must demonstrate the following:**

Basic skill in all facets of maneuvering and driving vehicles.

Must know the sizes and weights of vehicles and be able to judge overhead and side clearances, turning radius, and braking distances for vehicle safety.

Ability to load and arrange cargo.

### **Other Important Information**

- Hours of work: 08:00 - 16:00. Start & end times may be modified due to mission needs and in accordance with organization's flexible working policies.
- Will be required to handle and safeguard sensitive information in accordance with applicable US and UK laws, rules, and regulations.
- Must obtain and maintain the appropriate security clearance.
- May be assigned other duties that are appropriate to the grade and skill set of the employee.
- May be required to travel by military and/or civilian aircraft in the performance of official duties or attend necessary training. Position may be coded as mission essential.
- A 6-month probationary period will be required.
- Overtime may be required.
- May be required to travel overnight to US or other countries in the performance of official duties or attend necessary training.

### **Other significant facts pertaining to this position are:**

Physical Effort: Light physical effort in reaching, bending, turning, or moving hands, arms, feet, and legs to operate hand and foot controls. Frequent handling of weighing up to 50 pounds. A pre-employment medical will be required for this position.

Working conditions: Work is mostly outside and in all kinds of weather. Exposed to dirt, fumes and the possibility of cuts and bruises.

An appropriate, valid driver's license is required for the position. CAT B

Position requires the ability to discern colors, contrast, and depth.

Shift work may be required.

### **Benefits**

- 25 days Annual Leave + UK Bank Holidays, year-to-year carryover in accordance with program policy
- Paid Sick Leave; year-to-year carryover in accordance with program policy
- Pension Scheme
- Life Assurance Scheme
- Employee Assistance Program (EAP)
- Free on-site parking
- Specialized Training provided throughout entire period of employment
- Development opportunities available
- Time off, cash and honorary awards and recognition available for significant contributions and consistent high performance
- Free access to on-site gym facilities

### **Who Can Apply**

- Citizens of the UK, Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK.
- Applicants who have a minimum of five years consecutive residency in the UK are considered for this

position; however, those who do not meet this criterion will be considered on a case-by-case basis. All successful applicants will require a security clearance.

- Please note pre-appointment security clearance requirements may delay start date.
- Proof of identification in the form of a photo ID will be required, for example a driving license or current passport.
- This position may have certain restrictions to US citizens due to the Status of Forces Agreement.
- For additional information contact the LNDH team on 01638 544955.

### **How To Apply**

Interested candidates must complete an application form obtainable from the Civilian Personnel Website; [https://www.mildenhall.af.mil/Portals/9/documents/civ\\_pers/AFD-150724-024.pdf?ver=2016-04-28-085219410](https://www.mildenhall.af.mil/Portals/9/documents/civ_pers/AFD-150724-024.pdf?ver=2016-04-28-085219410).

All applications must submit the following documents via email to [100fss.fsmc6@us.af.mil](mailto:100fss.fsmc6@us.af.mil) prior to the closing date of the advertisement to be considered for the position.

### **Required Documents**

- LNDH Application

### **Optional Documents**

- Curriculum Vitale (CV) and/or Resume (*A CV/Resume is encouraged, but not required. Decision to include a resume will not increase or decrease probability of selection*)
- Transcripts
- Certifications
- Letters of Recommendation
- Right to Work Documentation

### **Equal Opportunity Employer**

There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.

