



US Visiting Forces

Local National Direct Hire (LNDH)

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| Job Title: | Janitor | PP-SRS-GRD: | W-3566-02 |
| Location: | RAF Mildenhall | Vacancy Number | RPA 124283 |
| Open Date: | 21 November 2023 | Close Date | Open Until Filled |
| Work Hour Per Week | 39 hours per week | Salary (Per Hour) | £10.49ph under 23, £10.73ph over 23 |

NOTE: Several vacancies available - multiple selections can be made from this announcement

Main Purpose

We are currently seeking a highly skilled and motivated individual to join a premier team of Janitors at the 100th Force Support Squadron, Royal Air Force Mildenhall, United Kingdom.

The primary purpose of this position is to perform the full range of janitorial duties in an assigned area consisting of offices, corridors, restrooms, bathrooms, laundry rooms, stairways, facilities, and other areas. The janitor will scrub, strip, wax and polish floors using industrial-type power equipment. They will report any maintenance problems, water leaks, clogged drains and other conditions requiring maintenance to the supervisor and advises supervisor when more supplies are needed or when equipment needs repair or replacement. Additionally, the will collect all dirty linen from housekeeping carts; take to the linen room to sort and put into the appropriate bins for collection. Furthermore, they will collect refuse; including recyclable items, and take to the skips located near buildings. The janitor will also perform seasonal tasks as required, such as shovel snow, apply ice control material to entrances and walkways around assigned buildings and may occasionally work on ladders. Pick up leaves and litter around buildings, keep entrances and area around assigned buildings neat and tidy; as well as perform other related duties as required

If you're looking for a challenging, gratifying career supporting the US Visiting Forces in the United Kingdom -- this job is for you; apply today!

Knowledge and Experience Required

Applicants must demonstrate the following:

1. Knowledge of operating and making adjustments to power cleaning equipment.
2. Knowledge of the proper uses of a variety of special cleaning and sanitizing solutions
3. Knowledge of how to remove different kinds of stains from a wide variety of surfaces.
4. Ability to clean to a satisfactory standard.
5. Ability to complete daily checklists and reports.

Other Important Information

- Hours of work: Start & end times may be modified due to mission needs and in accordance with organization's flexible working policies.
- Will be required to handle and safeguard sensitive information in accordance with applicable US and UK laws, rules, and regulations.
- Must obtain and maintain the appropriate security clearance.
- May be assigned other duties that are appropriate to the grade and skill set of the employee.
- May be required to travel by military and/or civilian aircraft in the performance of official duties or attend necessary training. Position may be coded as mission essential
- A 6-month probationary period will be required
- Overtime may be required
- May be required to travel overnight to US or other countries in the performance of official duties or attend necessary training.
- Will be required to pass a pre-employment physical examination.
- The position will include exposure to pets/pet environments.
- Physical effort includes heavy lifting 50 pounds or more, pushing and moving furniture.
- Care must be taken, and safety equipment used when in contact with strong cleaning agents, rubber gloves will be provided. Incumbent will wear prescribed clothing provided at all times while on duty.

Benefits

- Annual Leave + UK Bank Holidays, year-to-year carryover in accordance with program policy
- Paid Sick Leave; year-to-year carryover in accordance with program policy
- Pension Scheme
- Life Assurance Scheme
- Employee Assistance Program (EAP)
- Free on-site parking
- Specialized Training provided throughout entire period of employment
- Development opportunities available
- Time off, cash and honorary awards and recognition available for significant contributions and consistent high performance
- Free access to on-site gym facilities

Who Can Apply

- Citizens of the U.K., Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK.
- Applicants who have a minimum of five years consecutive residency in the UK are considered for this position; however, those who do not meet the criteria will be considered on a case-by-case basis. All successful applicants will require a security clearance.
- Please note pre-appointment security clearance requirements may delay start date.
- Proof of identification in the form of a photo ID will be required, for example a driving license or current passport.
- This position may have certain restrictions to US citizens due to the Status of Forces Agreement.
- Additional information may be obtained by contacting the LNDH team at 01638 544955.

How To Apply

- Interested candidates must complete an application form obtainable from the Civilian Personnel Website; https://www.mildenhall.af.mil/Portals/9/documents/civ_pers/AFD-150724024.pdf?ver=201604-28-085219-410
- All applications, with relevant attachments and CV must be submitted via email to 100fss.fsmc6@us.af.mil and received prior to the closing date.
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Equal Opportunity Employer

There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.