

Housekeeping Leader, CL-3566-02

RAF Mildenhall

Vacancy Number: 100 FSS VA20 RPA 087768N

Closes: 4 November 2020, 23:59

39.00 hours per week

£10.56 per hour (Under 25 Years)

£11.22 per hour (Over 25 Years)

Main Purpose

As part of the 100th Force Support Squadron Lodging Team, you will lead three or more housekeepers, instructing and training new employees, distributing workload, inspecting buildings, observing work and ensuring adherence to quality and safety standards. You will also be required to perform regular housekeeping duties which include but are not limited to, cleaning toilets, showers and bath tubs, moping and polishing floors, making beds, polishing furniture and vacuuming floors.

Knowledge and Experience Required

Applicants must demonstrate:

- An ability to lead employees in accomplishing housekeeping duties.
- Knowledge of housekeeping principles and characteristics of a lodging function.
- Knowledge of the proper uses of a variety of special cleaning and sanitizing equipment.
- An ability to read and follow simple oral and written instructions and speak English.

	Yes	No
Security Clearance	X	
Driving Licence		X
Pre-employment Medical	X	
Immunizations		X
Food Handler's Certificate		X

Other Important Information

- Hours of work will be 0800-1630.
- May be required to work uncommon duty hours, which may include evenings, weekends, and/or public holidays. Arrival of unscheduled aircraft necessitates occasional overtime without notice.
- May be assigned other duties that are appropriate to the grade and skill set of the employee.
- Must have the ability to use hand or lightweight cleaning tools or equipment.
- Must have the ability to lift moderately heavy objects.
- Must attend all formal and informal training as deemed necessary by the supervisor.
- Must be able to pass a pre-employment medical.
- Work may include exposure to pets/ pet environments.
- Must wear prescribed clothing and ensure a good personal appearance.
- Must deal with all rank/grades or military and civilian using tact and courtesy.

Benefits

- Paid Annual Leave
- Paid Sick Leave
- Pension Scheme
- Life Assurance Scheme

Who Can Apply

Citizens of the U.K., Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK.

Applicants who have a minimum of five years consecutive residency in the UK are considered for this position; however, those who do not meet this criteria will be considered on a case-by-case basis. All successful applicants will require a security clearance.

Please note pre-appointment security clearance requirements may delay start date.

Proof of identification in the form of a photo ID will be required, for example a driving licence or current passport.

This position may have certain restrictions to US citizens due to the Status of Forces Agreement.

For additional information contact the LNDH team on 01638 544955.

How To Apply

Interested candidates must complete an application form obtainable from the Civilian Personnel Website; https://www.mildenhall.af.mil/Portals/9/documents/civ_pers/AFD-150724-024.pdf?ver=2016-04-28-085219-410. All applications, with relevant attachments and CV must be submitted via email to 100fss.fsmc6@us.af.mil and received prior to the closing date.

Equal Opportunity Employer

There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.