

CHANGE OF RATER/SUPERVISOR FOR US CIVILIAN EMPLOYEES
This form contains FOR OFFICIAL USE ONLY (FOUO) information which
must be protected under the Privacy Act and AFI 33-332

Please complete this form any time the supervisor (military or civilian) of a civilian (US or LN) is established or changes. Please return the completed form to Civilian Personnel at mildenhall.staffing@us.af.mil for action.

The following Civilian Employee has had a change in rater/supervisor. (Add additional employees at bottom of form)

Employee Name: _____ CPCN: _____

The new 1st level rater/supervisor for this position is:

Name (as shown on CAC Card): _____ Rank: _____

Unit/Office Symbol: _____ SSN#: _____ DOB: _____

Email: _____ Phone Number: _____

The previous 1st level rater/supervisor for this position was:

Name (First, MI, Last): _____ Rank: _____

Will this person continue supervising any other civilian employees in the UK? YES NO
(This includes LNDH employees)

The new 2nd level rater/supervisor for this position is:

Name (as shown on CAC Card): _____ Rank: _____

Unit/Office Symbol: _____ SSN#: _____ DOB: _____

Email: _____ Phone Number: _____

The previous 2nd level rater/supervisor for this position was:

Name (First, MI, Last): _____ Rank: _____

Will this person continue supervising any other civilian employees in the UK? YES NO
(This includes LNDH employees)

The point of contact for inquiries about this change is:

Name: _____ Duty Phone: _____

Additional US Employees supervised and requiring update:

_____	_____
_____	_____
_____	_____